

ULB Web Portal

For



State Urban Development Agency Government of Chhattisgarh

Help Document

Ver. 0.1

Prepared by



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I THEME AND TEMPLATE

General layout of Web Portal would look as below. As per review of committee member minor modification in UI/UX will be done.



Figure I: Template Part I

Key Contacts

Shri. Niranjan Das (IAS) Director
 07712510090 uad.cg@nic.in

Shri S. A. Dudey Deputy director
 07712511583

Latest News

Chhattisgarh - ESDM Sector Profile - 2015
 18/06/2018

Chhattisgarh - ESDM Sector Profile - 2015
 18/06/2018

Service Dashboard

PROPERTY TAX

Citizen Services

Public Notice

4 RFP for Selection of Agency for Designing, Development, Implementation, Integration, Testing, Commissioning And Support of Bhawan Sewa Portal In The Urban Local Bodies of State of Chhattisgarh
 14/06/2018
 Updated_RPF_Bhawan Sewa Portal_Chhattisgarh_Volume_1.pdf

Helpline Numbers

155300 Citizen's Call center	1098 Child Helpline
1091 Women Helpline	2418201 Airport
139/2528131 Railway	102, 108 Ambulance

Figure 2: Template Part 2

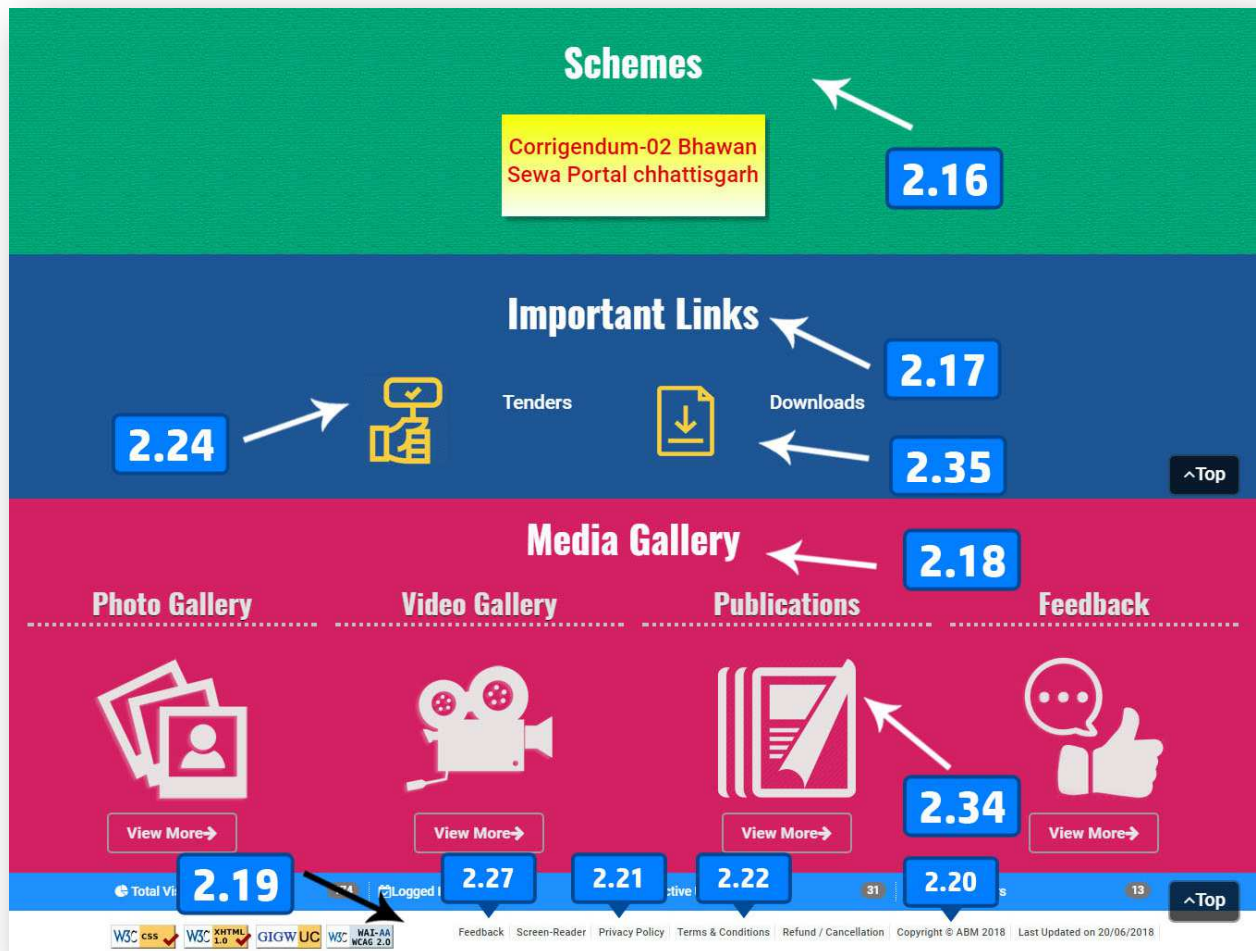


Figure 3: Template Part 3

I.I MENU SECTION

Main menu of the portal would look somewhat like given below. The menu can have multiple sublinks as required by organisation. The user through here can select the organisation, which would redirect to selected organisation page.

Menu structure is configurable, user can add menu as per ULB requirement.

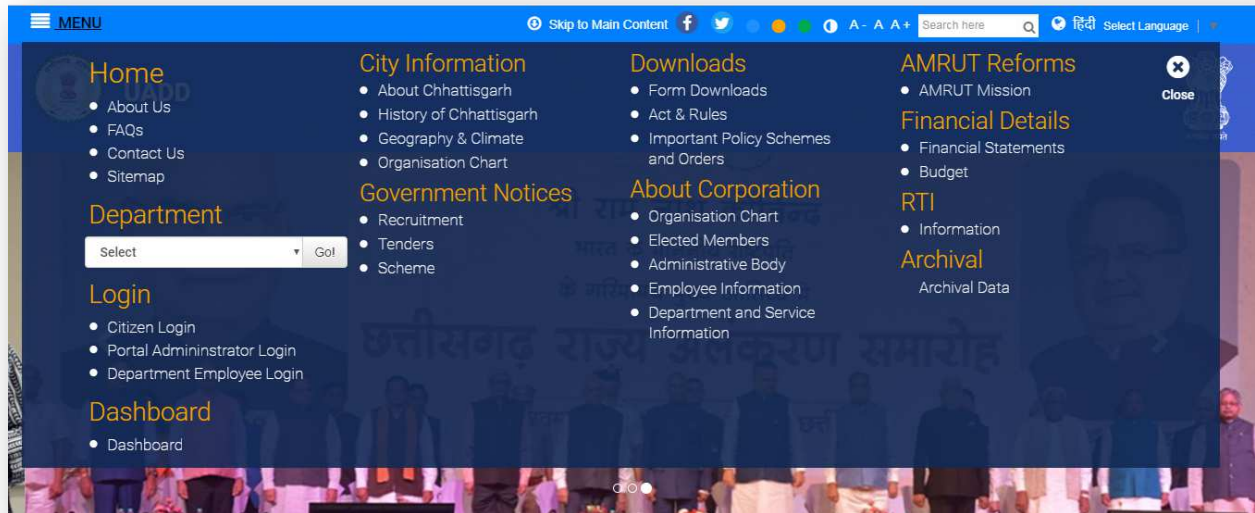


Figure 4: Main Menu Section

I.2 TOP BAR

The top bar will have menu, accessibility options, skin colour changing option, font size setting, language and translation options.

The section will have sliding images as per size given and that will change automatically as per time configured.



Figure 5: Top Bar Section

I.3 SLIDER IMAGES

This section will contain the slider images, these images can be of important events and initiatives.



Figure 6: Slider

I.4 COMMITTEE MEMBERS

This section will contain the details of committee members like HCM, HUDM Mayor, Commissioner. Citizen can view contact details and message from the committee members in this tab.



Figure 7: Committee Member Section

I.5 ABOUT US AND VISION

This section will contain the about the ULB and Vision of the ULB.

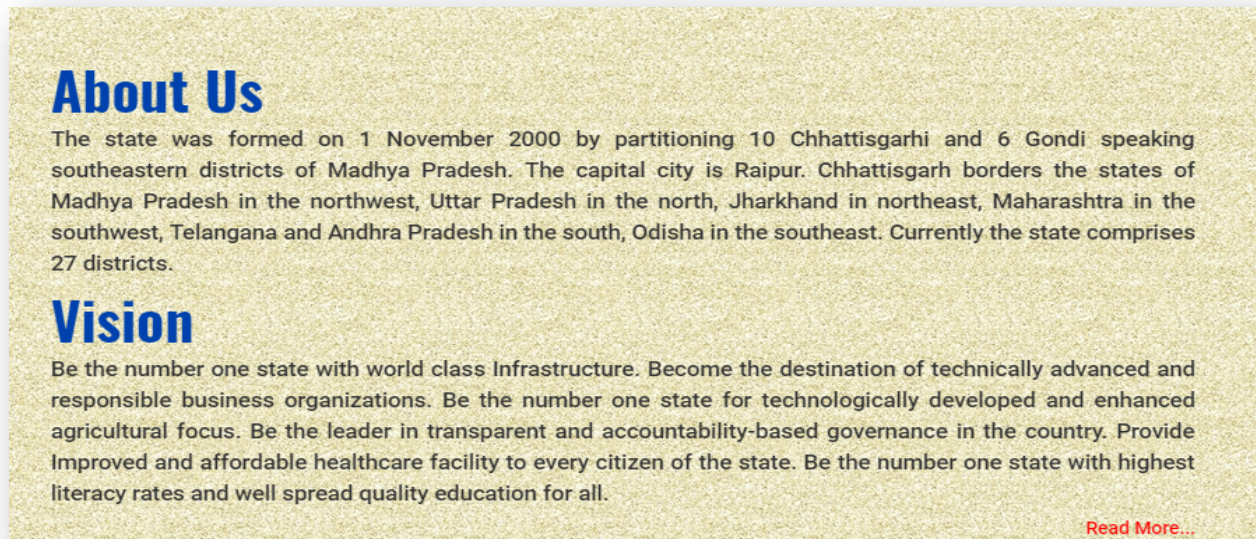


Figure 8: About Us Section

I.6 ABOUT CITY

By clicking on about city, the following full-page detail information regarding the profile will be displayed. The page will have option to display information, images, table content.

I.6.1 CITY INFORMATION

This section will contain the information of the city.

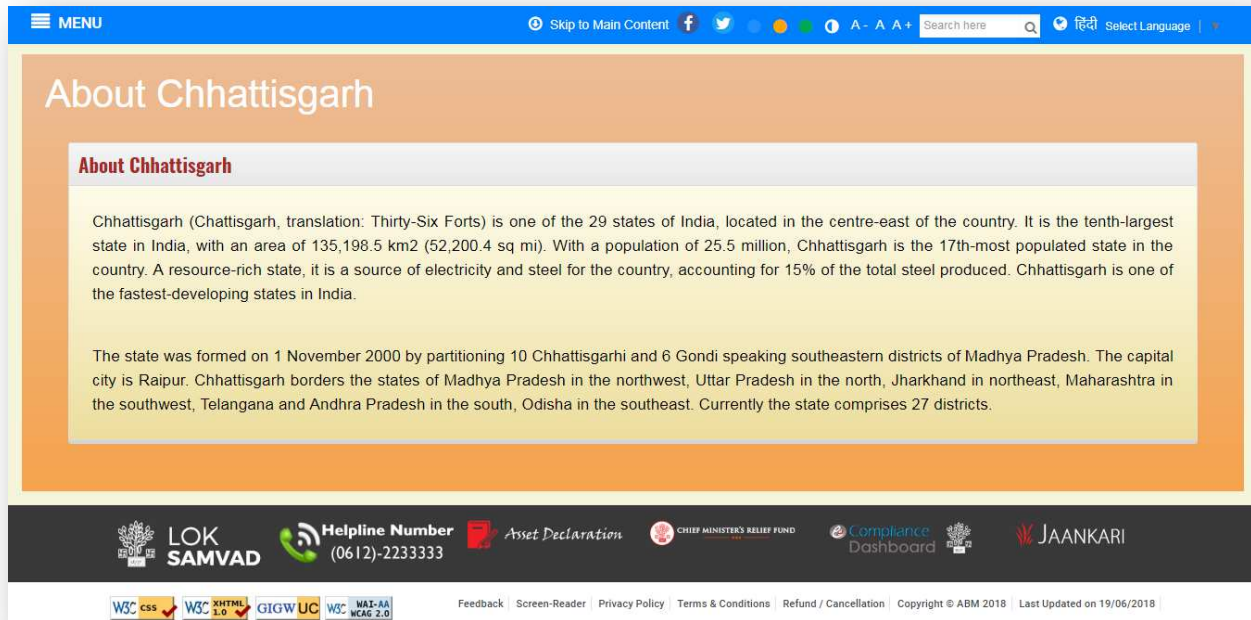


Figure 9: About City Section

I.6.2 HISTORY

This section will contain the city history.

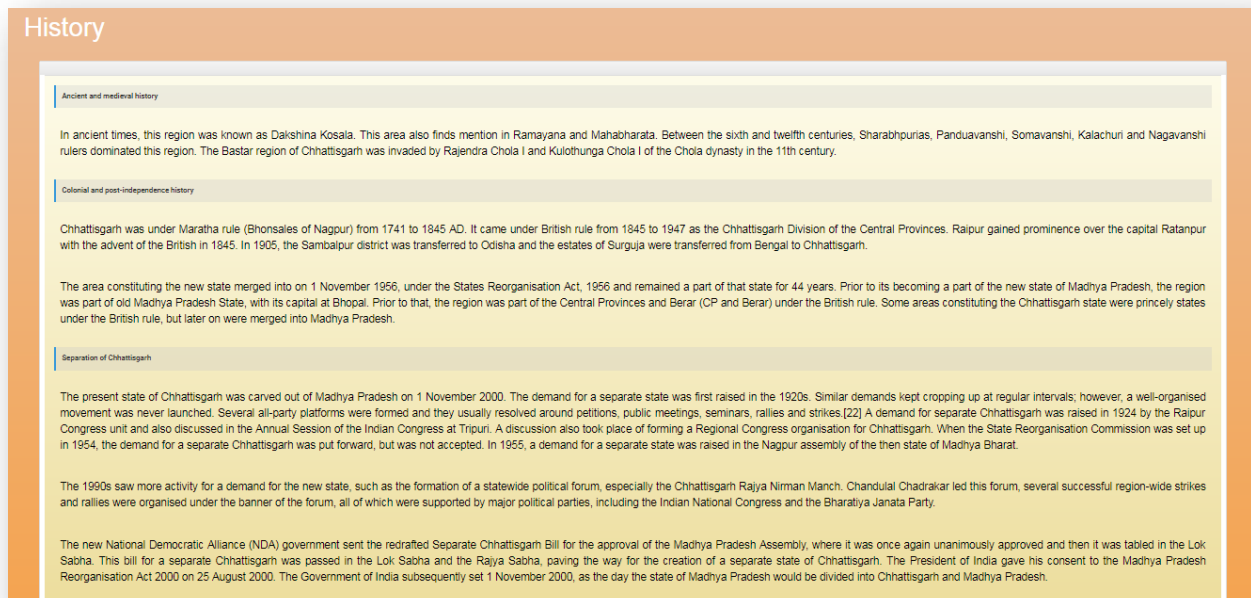


Figure 10: History

I.6.3 GEOGRAPHY AND CLIMATE

This section will contain the city geography and climate information.

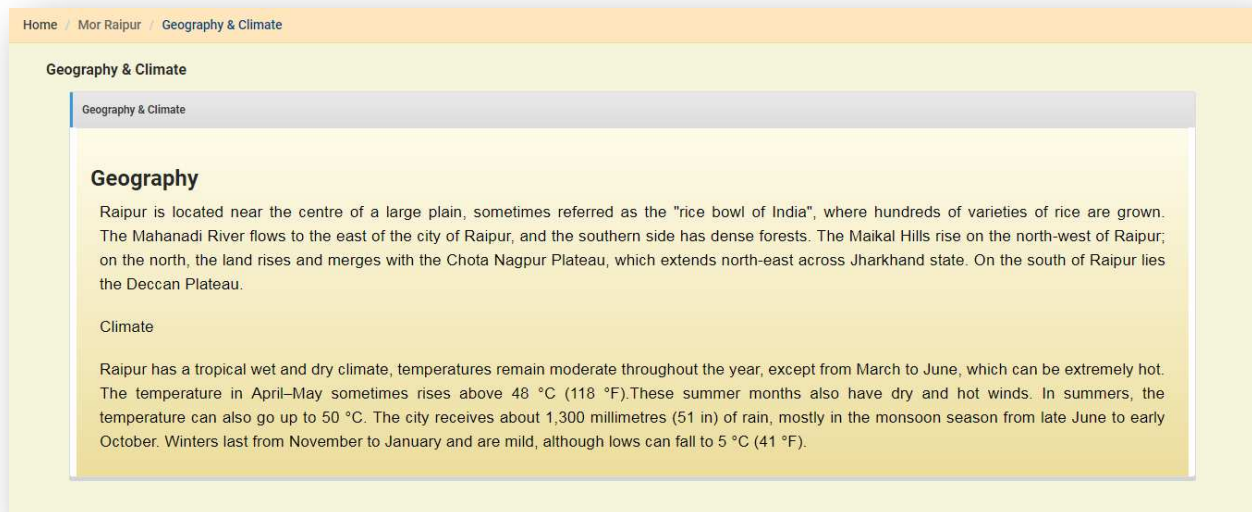


Figure I1: Geography and climate

I.6.4 CULTURE & TOURISM

This section will contain the city cculture and tourism information.

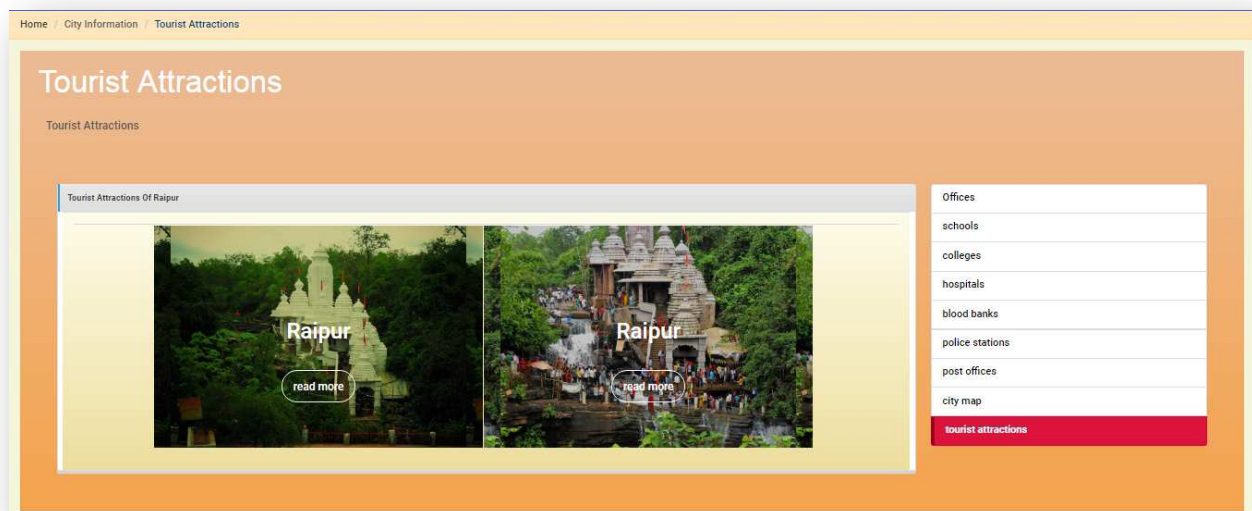


Figure I2: Tourism and Culture

I.6.5 DEMOGRAPHICS

This section will contain the city demographics information.

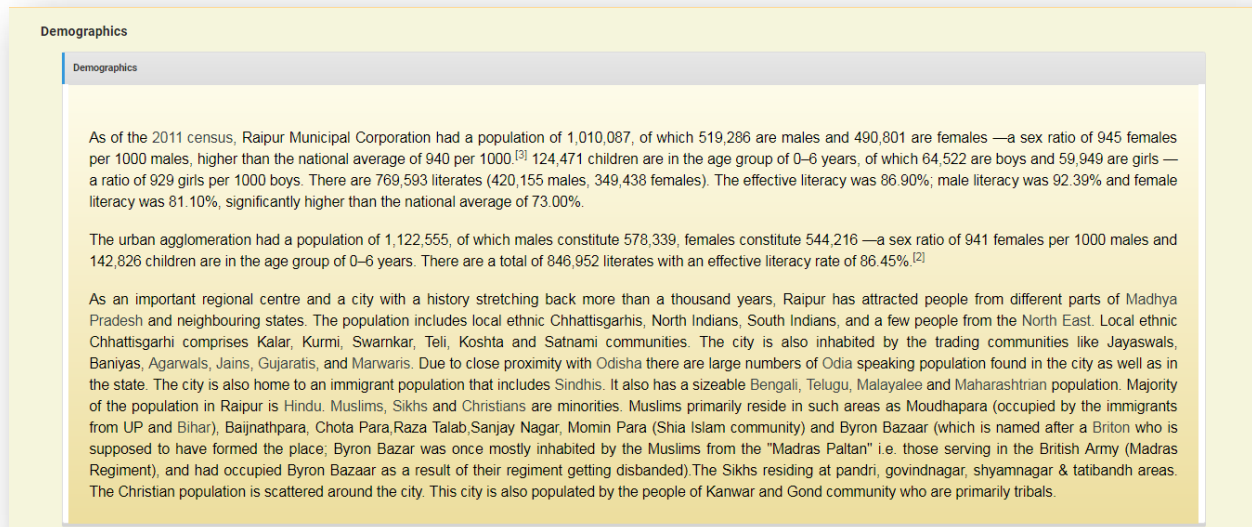


Figure 13: Demographics

I.6.6 EDUCATIONAL INSTITUTIONS

This section will contain the educational institutions in city.

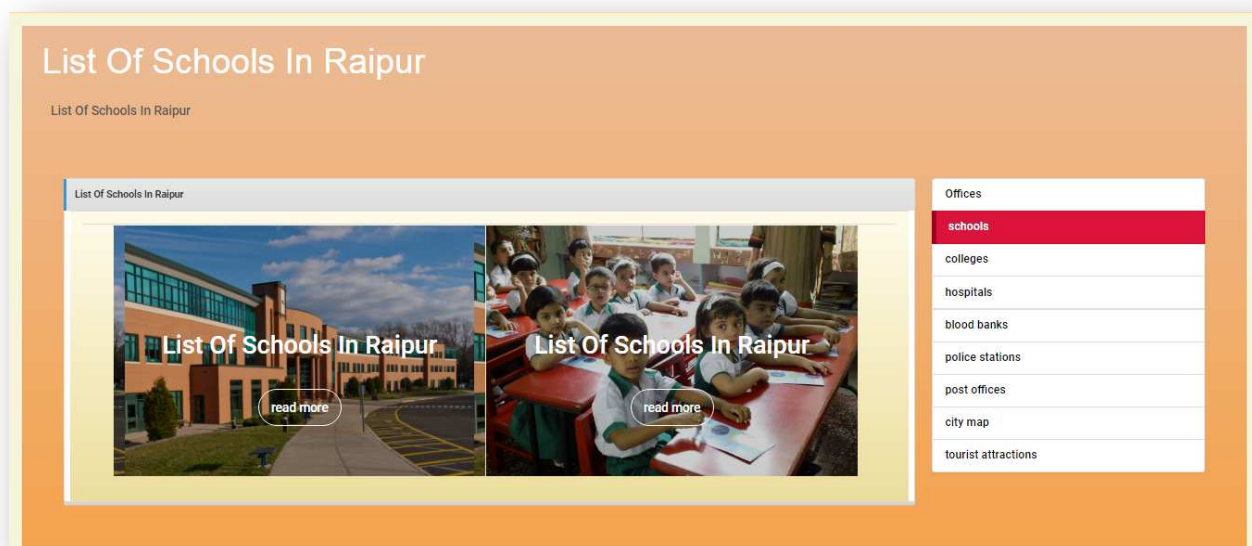


Figure 14: Educational Institutions

I.7 ABOUT CORPORATION

1.7.1 ORGANISATION CHART

[illegible]

1.7.2 ELECTED BODY

Home / Elected Body / Councillor/Corporator List			
Councillor/Corporator List			
Councillor/Corporator List			
SNo	Name	From	UpTo
1	Shri. Pramod Dubey	07.01.2015	Till Date
2	Smt. Kiranmayi Nayak	05.01.2010	07.01.2015
3	Shri Sunil Kumar Soni	05.01.2004	05.01.2010
4	Shri Tarun Prasad Chatterjee	04.01.2000	25.12.2003
5	Shri Balbeer Juneja	05.01.1995	04.01.2000
6	Administrator	27.02.1985	04.01.1995
7	Shri Santosh Agrawal	11.09.1984	26.02.1995
8	Shri Tarun Prasad chatterjee	27.02.1983	10.09.1984
9	Shri Sweroop Chand Jain	27.02.1982	26.02.1983
10	Shri S.R.Murthi	27.02.1981	27.02.1982
11	Shri Sweroop Chand Jain	27.02.1980	27.02.1981

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I.7.3 EMPLOYEE INFORMATION

This section will contain the employee information of the organisation.

Sr. No.	Employee Name	Department	Powers & Duties	Responsibility	Gross Salary	Contact Number	Email Address
1	Nileshe Rane	Property Tax	Inspection, Site visit	Generate Bills	40000	9876543210	nileshe@cg.gov.in

Figure I7: Employee Information

I.7.4 ADMINISTRATIVE BODY

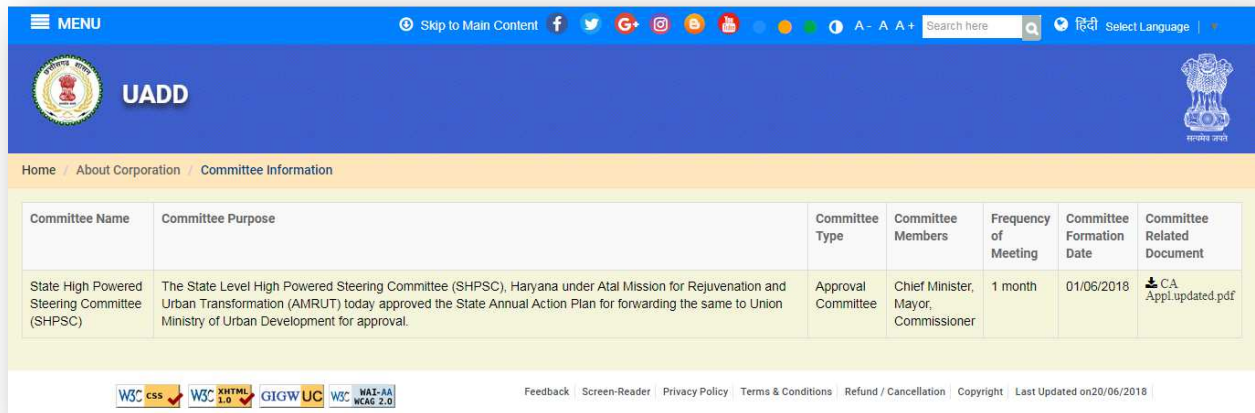
This section will contain the administrative body of the organisation.

SNo	Name	From	UpTo
1	Shri Rajat Bansal (I.A.S.)	06.06.16	Till Date
2	Dr. Saransh Mittar (I.A.S.)	09.03.15	06.06.16
3	Shri Awanish Kumar Saran (I.A.S.)	10.02.14	09.03.15
4	Shri Narendra Kumar Dugga (S.A.S.)	01.10.13	10.02.14
5	Shri Taran Prakash Sinha (S.A.S.)	29.11.11	30.09.13
6	Shri Rajesh Sukumar Toppo (I.A.S.)	18.04.11	29.11.11
7	Shri Ramesh Sharma (S.A.S.)	30.03.11	18.04.11
8	Shri O.P. Choudhary (I.A.S.)	24.10.09	30.03.11
9	Shri Amit Katadia (I.A.S.)	05.01.09	24.10.09

Figure I8: Administrative Body

I.7.5 COMMITTEE MEMBER INFORMATION

This section will contain the committee information of the organisation.



The screenshot shows the UADD website interface. At the top, there is a navigation bar with a menu icon, a search bar, and social media links. Below the navigation bar, the UADD logo and name are displayed. The main content area shows a table with Committee Information. The table has columns for Committee Name, Committee Purpose, Committee Type, Committee Members, Frequency of Meeting, Committee Formation Date, and Committee Related Document. The table contains one row of data for the State High Powered Steering Committee (SHPS). Below the table, there are logos for various standards (W3C, CSS, XHTML, GIGWUC, W3C, WAI-ARIA) and a footer with links for Feedback, Screen-Reader, Privacy Policy, Terms & Conditions, Refund / Cancellation, Copyright, and Last Updated on 20/06/2018.

Committee Name	Committee Purpose	Committee Type	Committee Members	Frequency of Meeting	Committee Formation Date	Committee Related Document
State High Powered Steering Committee (SHPS)	The State Level High Powered Steering Committee (SHPS), Haryana under Atal Mission for Rejuvenation and Urban Transformation (AMRUT) today approved the State Annual Action Plan for forwarding the same to Union Ministry of Urban Development for approval.	Approval Committee	Chief Minister, Mayor, Commissioner	1 month	01/06/2018	CA Appl.updated.pdf

Figure 19: Committee Member Information

1.7.6 GIS DATA

This section will contain the GIS data of the organisation.

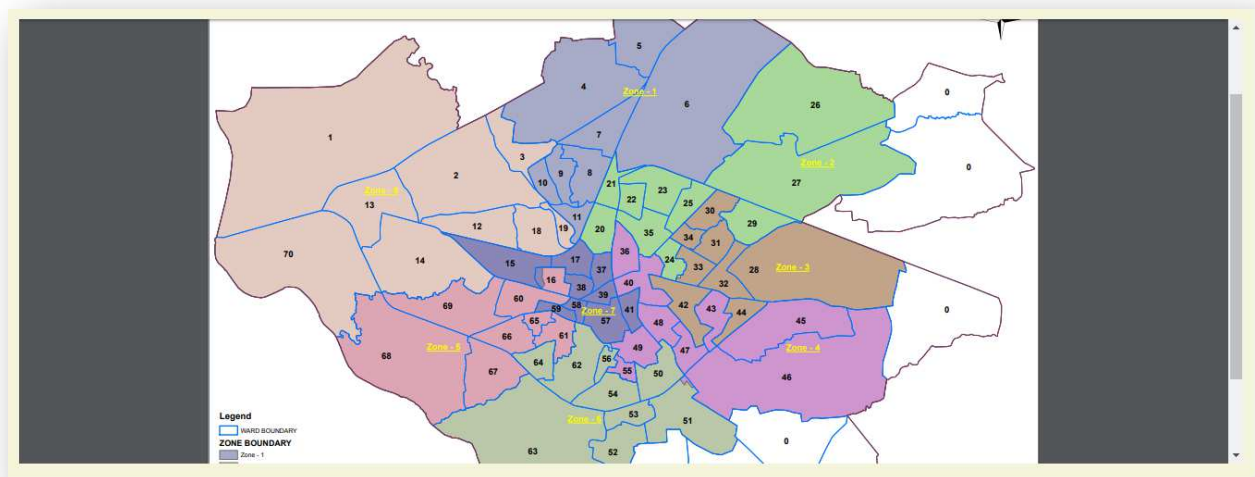


Figure 20: GIS Data

1.7.7 MUNICIPAL ACT & RULES

This section will contain the municipal act and rules of the organisation.

Home / Downloads / Act & Rules		
Name	Description	Download
Municipal Act & Rules	Municipal Act & Rules	Corrigendum-01_Bhwan_Sewa_Portal_Chhattisgarh.pdf

Figure 21: Municipal Act & Rules

1.7.8 GALLERY

This section will contain the images and videos of the organisation.



Figure 22: Photo Gallery

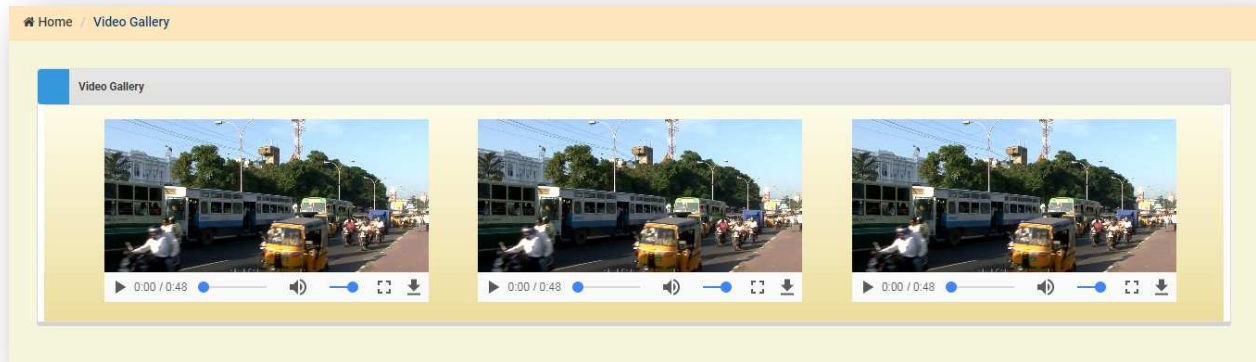


Figure 23: Video Gallery

I.8 AMRUT REFORMS

This section will contain the AMRUT Regorms.



Figure 24: AMRUT Reforms

I.9 FINANCIAL DETAILS

This section will contain the financial details of the organisation.

The screenshot shows a web interface for 'Financial Details'. At the top, there is a breadcrumb trail: 'Home / Financial Details / Financial Statements'. Below this, there is a table with the following data:

Sr. No.	Financial Year	Document Name	Document
1	2016-2017	Financial Statement	CA Appl.updated.pdf

Figure 25: Financial Details

I.10 GRIVENCE MANAGEMENT

This section will have the option for complaint registration and view status of their application.

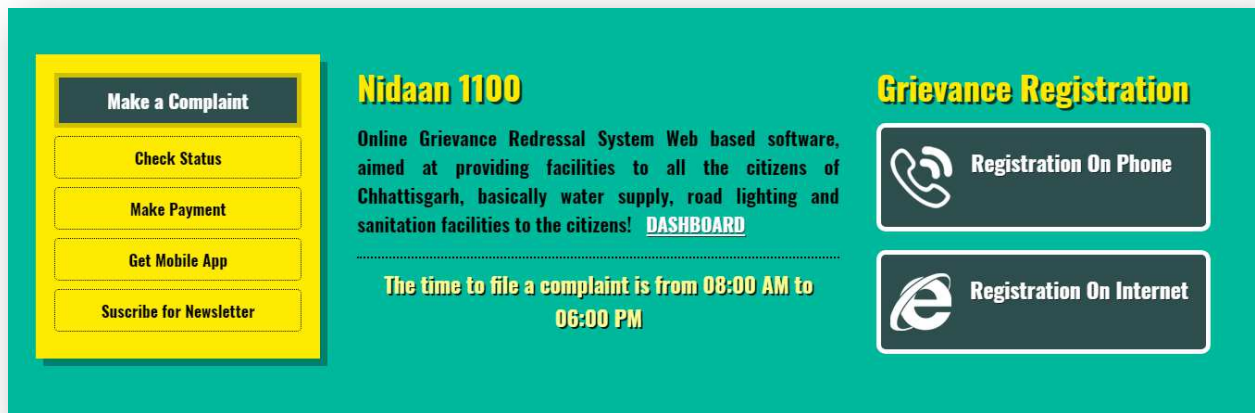


Figure 26: Grievance Management Page

I.11 CONTACT US

This section contains the list of key contacts in the ULB.



Figure 27: Contact Us

I.12 LATEST NEWS AND EVENTS

This section will display multiple news along with photos, videos and external links. The news will not be visible in this section after the expiry of validity date.



Figure 28: Latest News

I.13 ONLINE SERVICES

This section will have the service information and citizen will able to apply for the different services provided by the ULB.



Figure 29: Citizen Services

I.14 PUBLIC NOTICES

This section will display multiple public notices along with photos, videos and external links. The public notices will not visible in this section after the expiry of validity date.

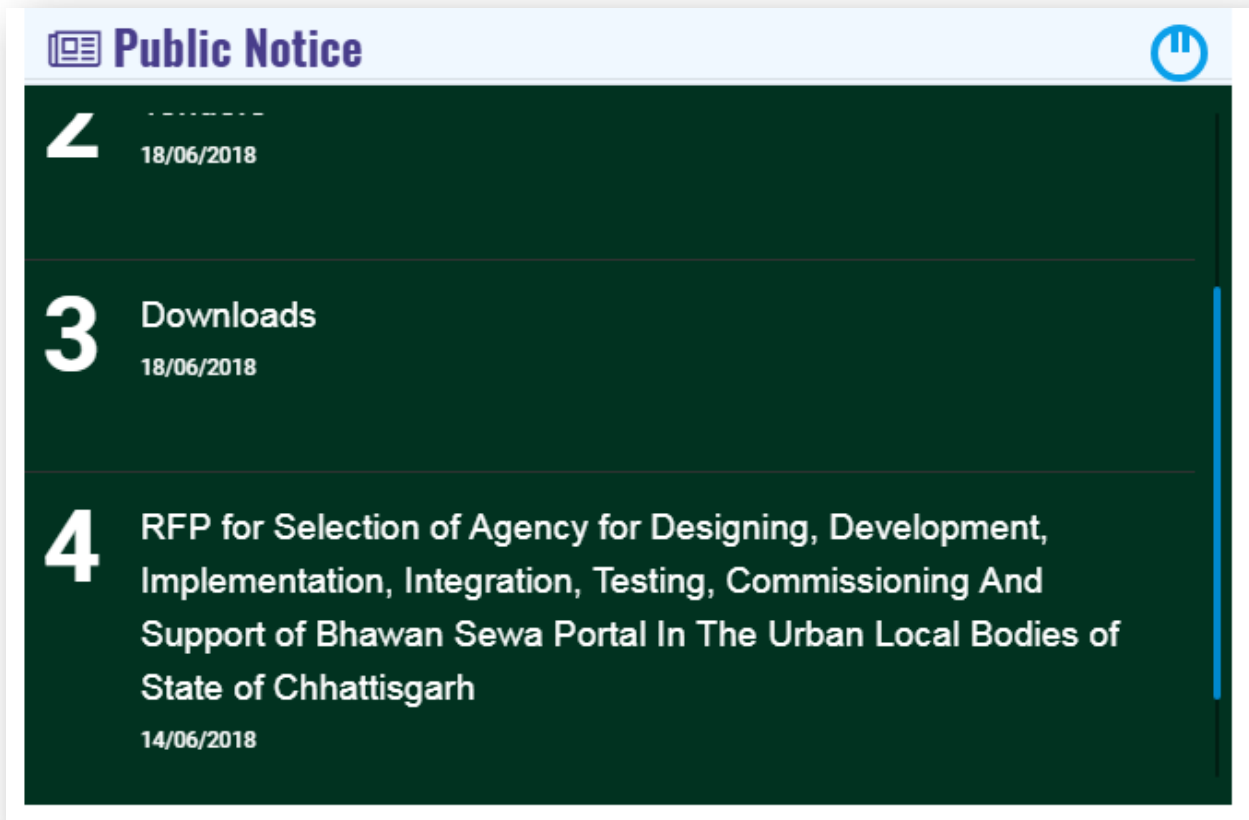


Figure 30: Public Notices

I.15 HELPLINE NUMBERS

This section will have the helpline numbers of the city like Citizen call centre, Child helpline, Woman helpline, Airport, railway, police etc.

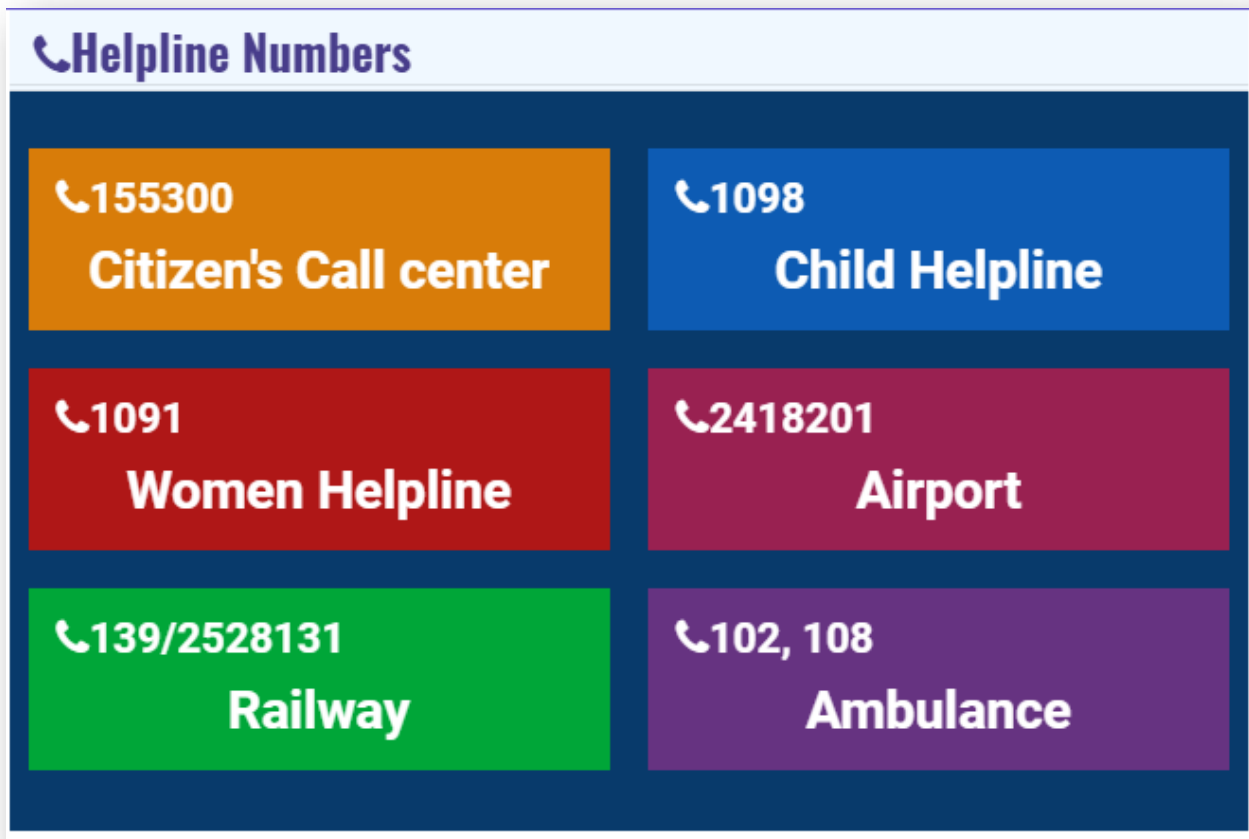


Figure 31: Helpline Number

I.16 SCHEMES

This section will have the list of schemes and highlights in the ULB.

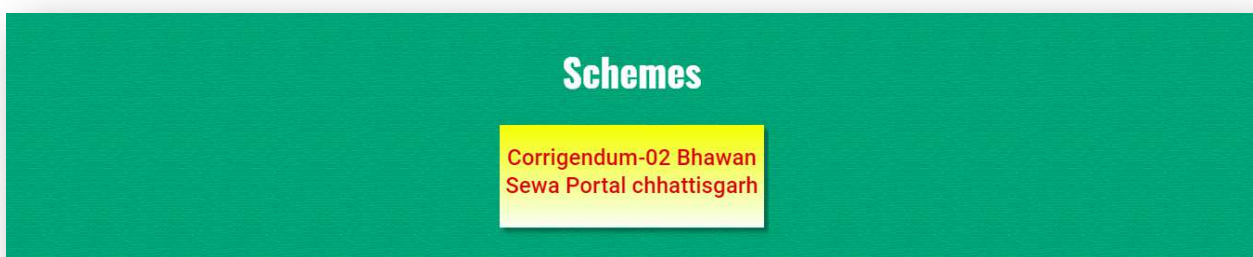


Figure 32: Scheme Section

I.17 IMPORTANT LINKS

This section will have the option to link the Tenders, Recruitment, Downloads and many other pages as per ULB requirement.

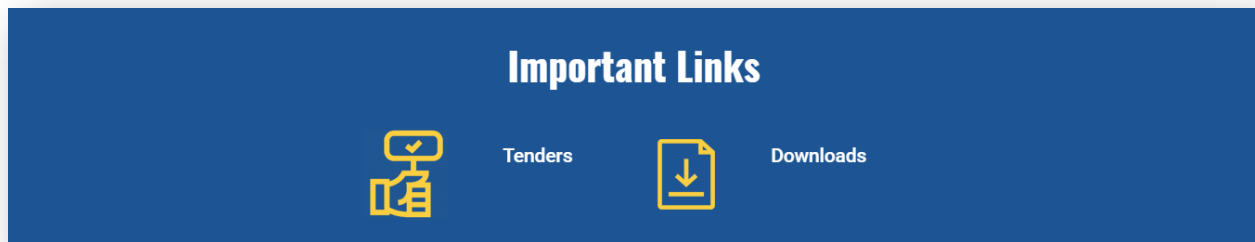


Figure 33: Important Links

I.18 MEDIA GALLERY

This section will have option to view photo gallery, video gallery and publications which will be managed through content management.

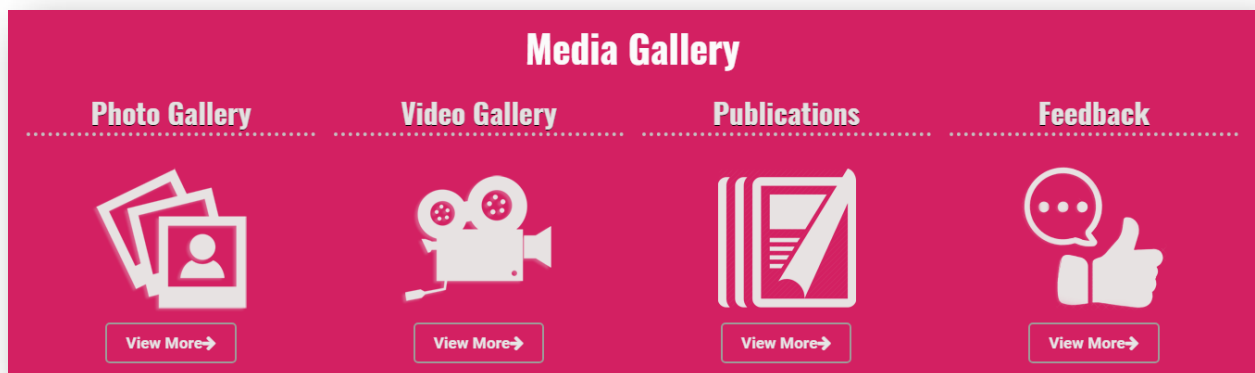


Figure 34: Media Gallery Section

I.19 FOOTER SECTION

This section will have multiple external websites links and by clicking it would be redirected to that link. It will also show visitors counts having counters like Total Visitors, Today's Visitors, Active Users and Regular Users. The option for other details such as Citizen Guidelines, feedback, screen reader, privacy policy, terms and conditions, etc. is also available in footer section.



Figure 35: Footer Section

I.20 COPYRIGHT POLICY

This section will show the copyright policy for the web portal.

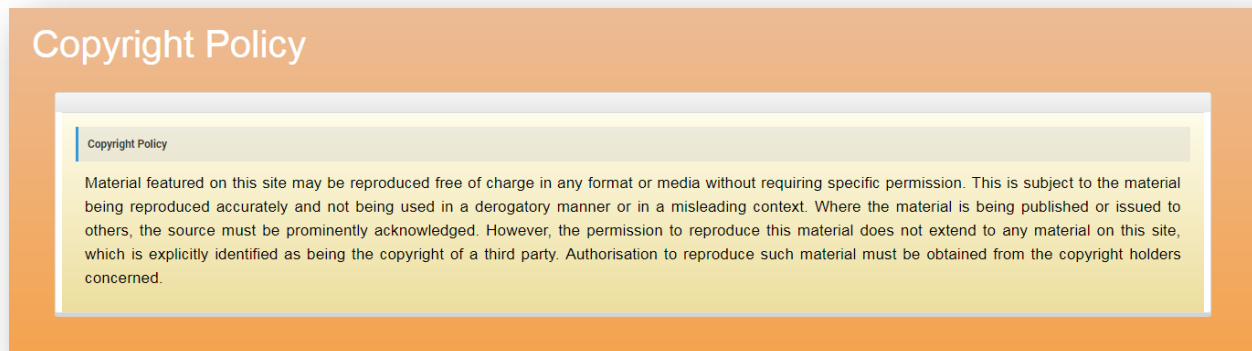


Figure 36: Copyright Policy

I.21 PRIVACY POLICY

This section will show the privacy policy for the web portal.

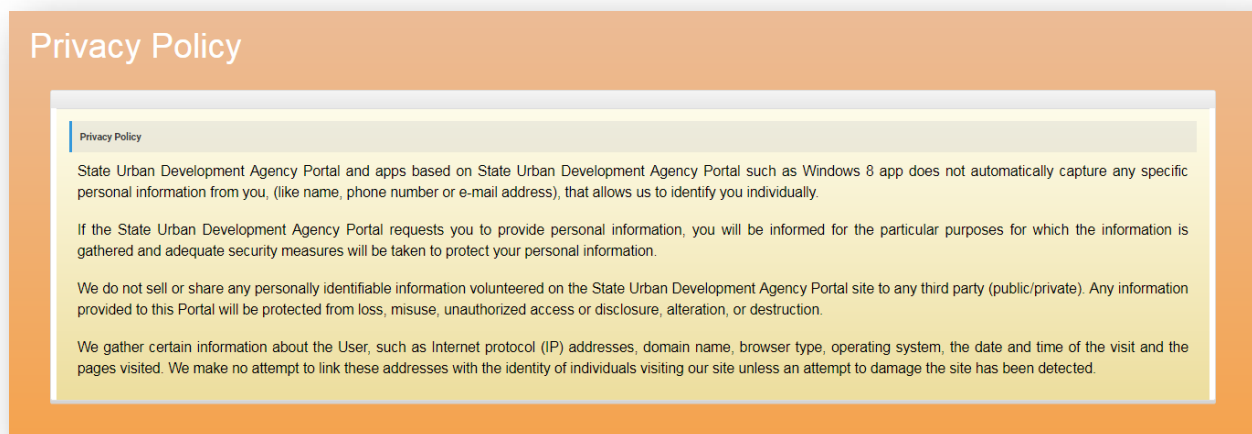


Figure 37: Privacy Policy

I.22 TERMS & CONDITIONS

This section will show the terms & conditions for the web portal.



Figure 38: Terms and Conditions

I.23 HYPERLINKING POLICY

This section will show the hyperlinking policy for the web portal.

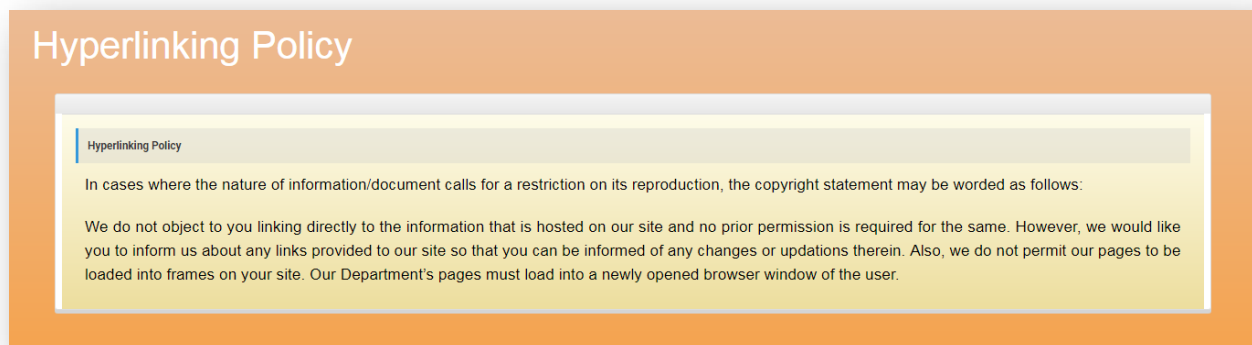


Figure 39: Hyperlink Policy

I.24 TENDER

By clicking on tenders, the the following full-page information of regarding Tenders will be displayed.

Department Name	Tender Description	Tender Published Date	Tender End Date	Tender Document
Public Works Department	REQUEST FOR PROPOSAL(RFP) - PWD invites proposal for planning, development, estimation and Structural design, detailed engineering and related services for the work" Construction of Common facility Centre at Chhuikhadan & Khairagarh, Dist- Rajnandgaon".	14/06/2018	30/06/2018	Tender1.pdf

Figure 40: Tenders Section

I.25 RECRUITMENT

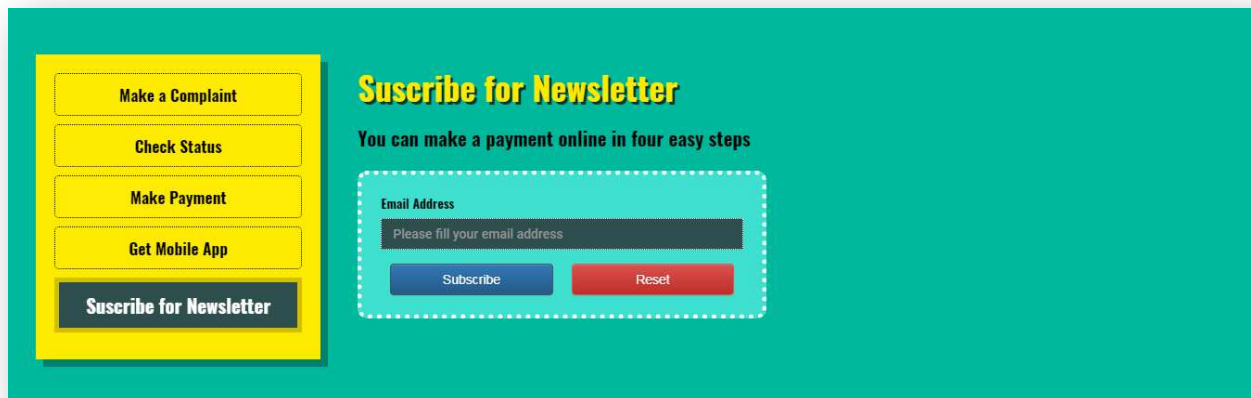
By clicking on tenders, the the following full-page information of regarding Recruitment will be displayed.

Recruitment Reference Number	Job Description	Date of Publicity	Last Date of Submission	Document
CG-100	Junior Engineer in Civil Department	18/06/2018	21/06/2018	CA Appl.updated.pdf

Figure 41: Recruitment Section

I.26 NEWSLETTER

By clicking on subscribe button and entering email id the monthly e-Newsletter will be send to the email.

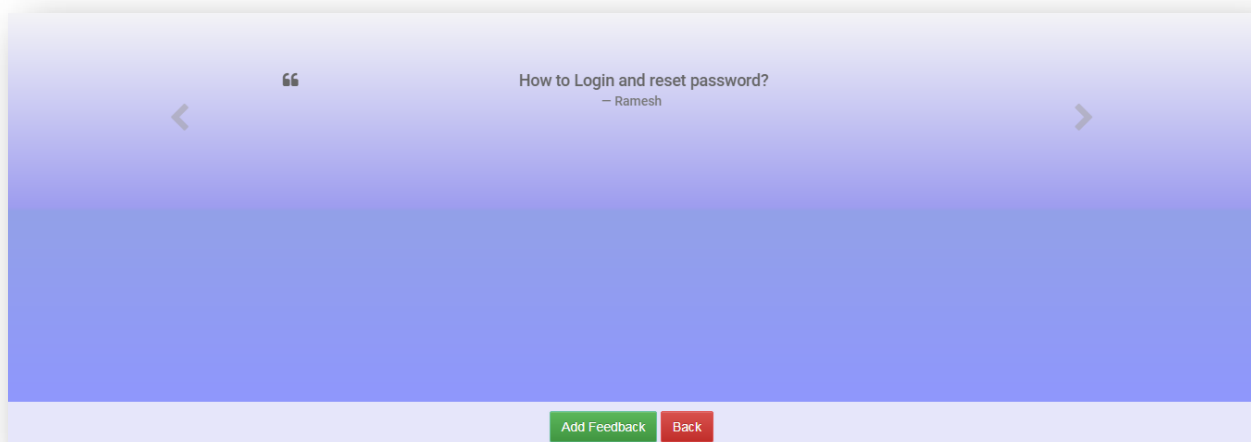


The screenshot shows a teal background with a yellow sidebar on the left containing five buttons: 'Make a Complaint', 'Check Status', 'Make Payment', 'Get Mobile App', and 'Suscribe for Newsletter'. The main area has the heading 'Suscribe for Newsletter' in yellow. Below it, the text 'You can make a payment online in four easy steps' is displayed. A dashed white box contains the 'Email Address' label, a text input field with the placeholder 'Please fill your email address', and two buttons: 'Subscribe' (blue) and 'Reset' (red).

Figure 42: News Letter Subscription

I.27 FEEDBACK

This section will show the published feedbacks, which will scroll automatically.



The screenshot shows a feedback section with a light blue background. It features a quote icon on the left, the text 'How to Login and reset password?' followed by '— Ramesh' in the center, and a right arrow icon on the right. At the bottom, there are two buttons: 'Add Feedback' (green) and 'Back' (red).

Figure 43: Feedback Page

I.28 RIGHT TO INFORMATION

This section will display different documents and external links related to RTI information.

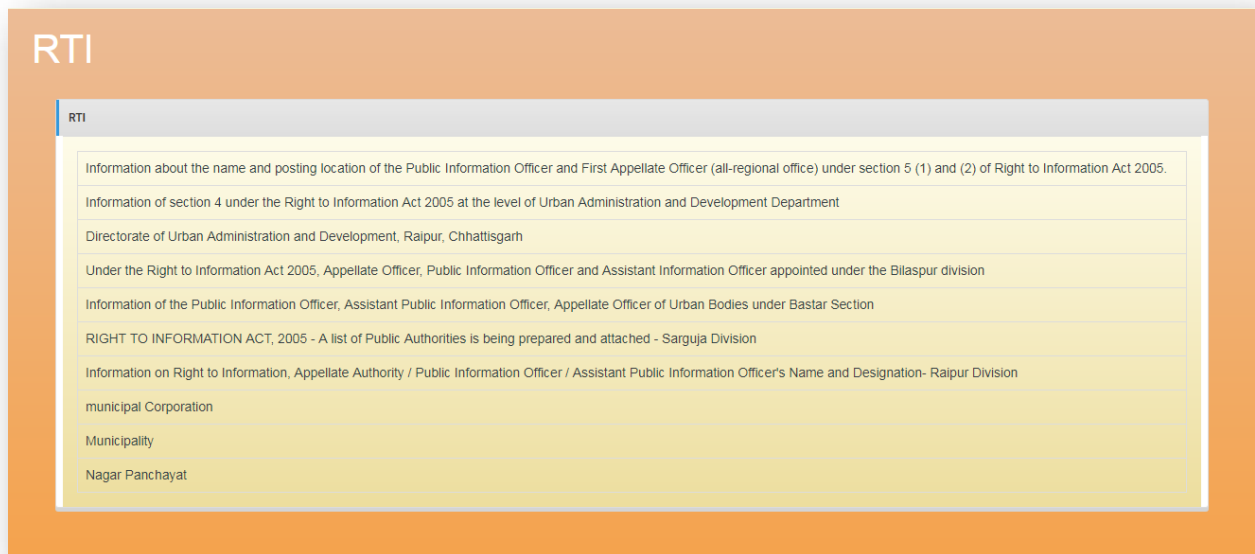


Figure 44: RTI Page

I.29 FREQUENTLY ASKED QUESTION

This section will display the frequently asked question to citizen.

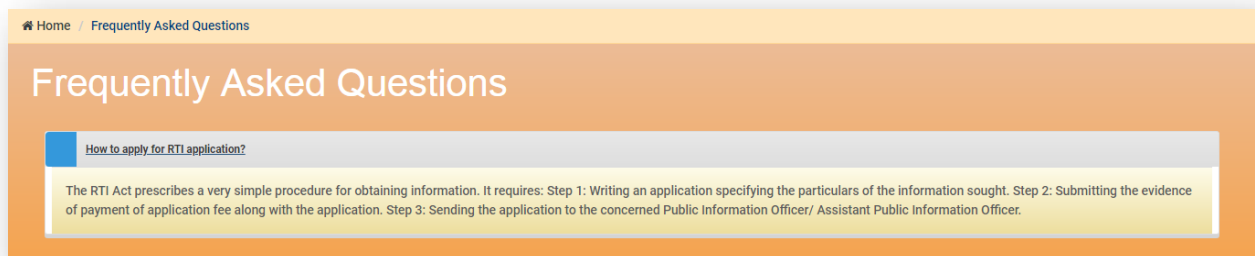


Figure 45: FAQ's

I.30 ACCESSEBILITY

Accessibility options enables you to increase or decrease the font size and/or change color scheme of this website according to your preferences.

Accessibility

Accessibility options enables you to increase or decrease the font size and/or change color scheme of this website according to your preferences.
All of us must have come across situations where we need the services of talented people but can't manage to get one, because of certain constraints.

Change Text Size

☐ Largest

☐ Larger

☐ Medium

☐ Smaller

☐ Smallest

Contrast Schemes

☐ High Contrast

☒ Standard Contrast

Figure 46: Accesability Option

1.31 DASHBOARD

Web portal will have the service dashboard. Citizen can access the dashboard from service section of home page. The details about the dasboard will be covered in the seprate SRS.

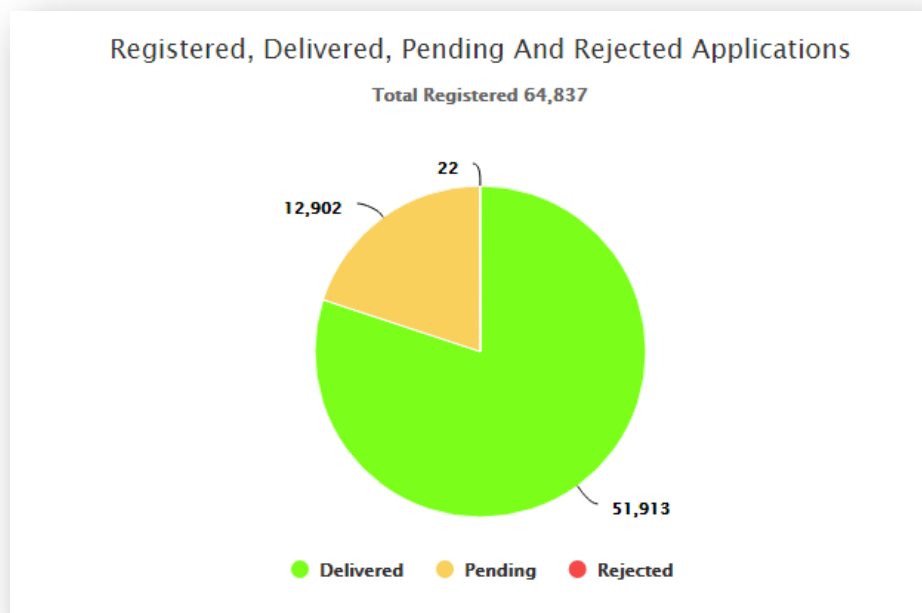


Figure 47: Dashboard

I.32 ARCHIVAL PAGE

This section display the archival data for different sections.

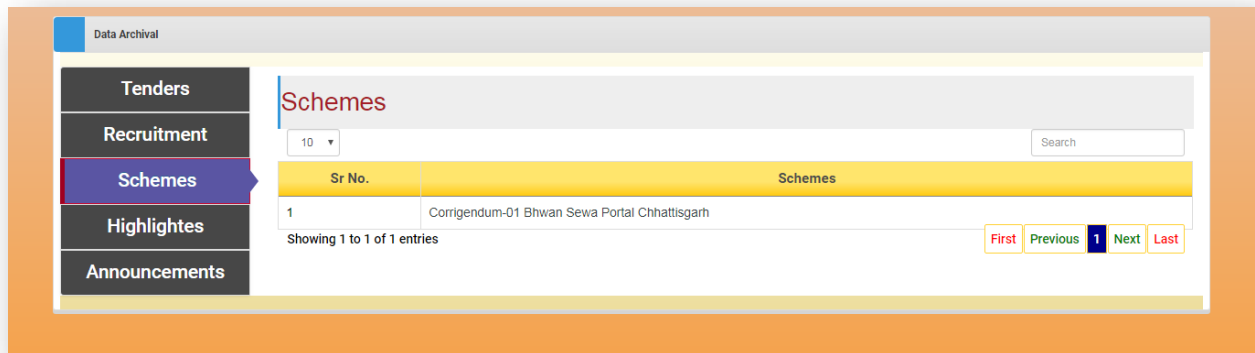


Figure 48: Archival Page

I.33 SEARCH

Serch option is used to search the content in the website. On click on search button system will display the search content and there links.

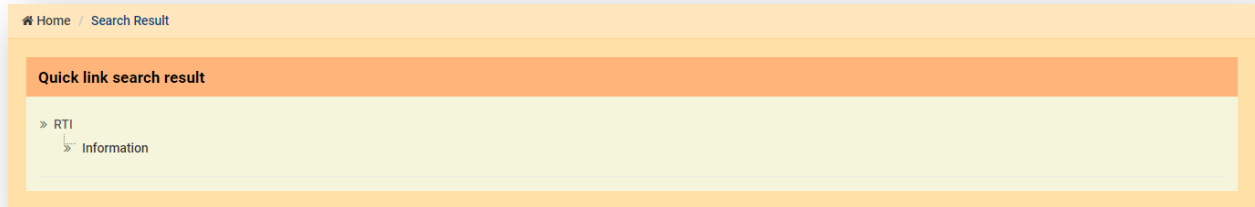


Figure 49: Search Page

I.34 PUBLICATIONS

This section displays the important publication of government.

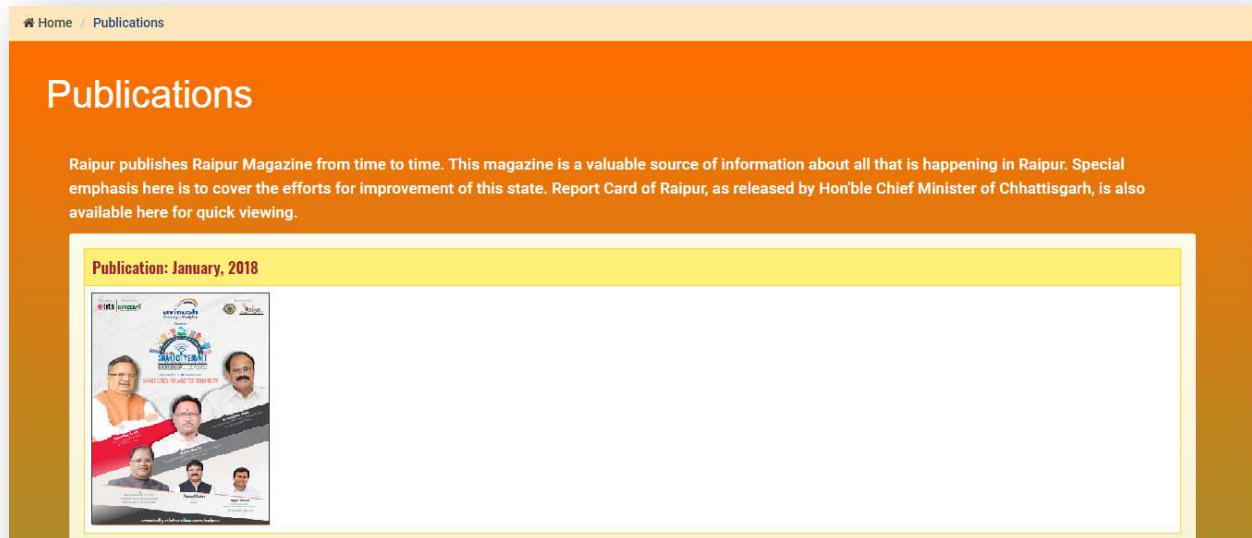


Figure 50: Publications Page

I.35 DOWNLOADS

This section displays the application forms and important circular to citizen for downloading

मुख्यपृष्ठ / Downloads / Important Policy Schemes and Orders		
Important Policy Schemes and Orders Title	Important Policy Schemes and Orders Description	Download
Municipal Corporation Appointment Rule 2018	Municipal Corporation Appointment Rule 2018	 recpmntRule2018.pdf

Figure 51: Downloads